



GENERAL INFORMATION

Preliminary Notes

The conference, organized with oral and poster sessions, will have an international character with official languages in Italian and English, so while remaining the opportunity to submit articles in Italian, it calls for the drafting the same in English. The oral reports can be held in Italian or in English.

The acceptance of the abstract does not constitute unconditional approval of the manuscript.

The Scientific Committee cannot accept the manuscript or refer it back to the authors with a request for amendments / additions eventually suggested by the referee. In this case, the authors should make the amendments / additions required by the referees and submit the revised manuscript down and within the date which will be communicated by the Conference Secretariat.

This articulation requires (for obvious organizational time required for the various steps) strict adherence to deadlines.

Therefore, the manuscripts received after the final expiry date of **19 April 2017** will not be accepted.

The texts must be drawn up in accordance with the instructions at the bottom in order to facilitate the preparation of the proceedings of the conference and to ensure uniformity of style.

The scientific contributions must not have been published previously.

MANUSCRIPT SUBMISSION

The Scientific Committee, based on the manuscripts received, will decide which can be presented as "Oral Presentation" or as "Poster Presentation", in relation to the programmatic needs of the conference. All scientific papers accepted by the scientific committee will be collected in the ACTS. The Acts will be printed and distributed during the course of the Conference.

Authors of accepted papers and included in the conference program must ensure their presence at the sessions in which it was entered.

MANUSCRIPT SHIPMENT PROCEDURE

to send via e-mail

a PDF version and the WORD (formatted following the instructions) has to be sent by the date of 04.19.2017 (in order to have a correct recording of the manuscript to be presented to the scientific secretariat) to the following e-mail address: convegno@arcadiaricerche.eu

to send via mail

at the same time you should send two copies of the manuscript on paper together with a CD-ROM containing both the PDF version and the WORD manuscript by mail at:

Segreteria del Convegno ARCADIA RICERCHE Srl

Parco Scientifico Tecnologico di Venezia

via delle Industrie, 25/11

30175 Marghera Venezia ITALIA

Registrations:

Following manuscript acceptance **within seven days** a registration fee shall be paid, without which the contribution itself will not be included in the organization of conference and in the publication of the proceedings.

Fees Registration:

- € 240,00 ordinary

- € 160,00 Students

We do not accept charges of bank fees.

Bank Transfer to the following account "SCIENZA E BENI CULTURALI"

IBAN: IT 68 V 062251 21981 0000004077

ARTICLE STANDARDS TO BE RESPECTED

The manuscripts must be written according to the instructions in the basic model, which the authors must strictly follow.

Language

The manuscripts may be submitted in English or Italian.

ABSTRACT strictly in English

Article length

The length of the manuscripts should not exceed 10 pages including graphs, drawings, photographs, charts, symbols and references.

File format

The format must absolutely have the following characteristics

PDF (minimum 300dpi images resolution)

WORD file

Features: 17x24 cm format, Brossura (Paperback)

SET PAGE

PAPER with customized settings 17 cm width, 24 cm height.

BORDERS : upper and lower 2,5 cm; left and right 2 cm;

(From the conference site you can download already formatted files and set for the drafting of the text)

THE VOLUME WILL BE PRINTED IN BLACK AND WHITE

The size and font style: Times New Roman 11pt.

THE FIRST PAGE MUST INCLUDE:

TITLE

(Uppercase, bold, justified, Times New Roman 14pt)

Authors: (only First Name, Membership Organization, City, email address)

ABSTRACT (strictly in English)

Please write a concise but comprehensive form of the work to understand: purpose, methodology and conclusions.

Maximum of 1500 characters, including spaces (11pt Times New Roman)

Keywords / Key-words:

Enter keywords in English (max 5) separated by commas, single space (Times New Roman 11pt.).

FOLLOWING PAGES

Text: font Times New Roman with font size of 11, single-spaced, justified on both sides throughout the text.

Limit n. of figures and photos.

No logos or pictures of membership organizations or letterhead.

Tables, graphs and figures:

They must be called over the items with specific references. The manuscripts are published in black and white, so the texts that contain tables, graphs and color figures may not be sufficiently clear when printed. It is recommended to check the readability.

references:

The corresponding indications must be positioned at the end of the article.

Notes:

with numerical recalls. It is recommended their brevity and it is preferable that there do not appear long and excessive citations or references.